

**CAMERON COUNTY IRRIGATION DISTRICT NUMBER TWO
JOB DUTIES AND RESPONSIBILITIES**

TITLE: Canal Rider

REPORTS TO: Water Superintendent

JOB GOAL: To affect the delivery of water to the various users throughout their designated territories and establish good relations with water users.

PERFORMANCE RESPONSIBILITIES.

1. Arrange delivery of water with the user after receipt of a water application ticket to establish delivery date and time.
2. Deliver water as soon and timely as possible to the user after proper application is made.
3. Maintain an accurate up to date record of delivery and turn it in to the office on a timely basis. Enter starting and stopping time and date for each ticket.
4. Complete the water tickets immediately after watering is completed and turn them in to the office. All completed water application tickets shall be filed with the office before you will be allowed to leave on vacation. Water Superintendent and Manager must be consulted prior to an absence during down time.
5. Report any required maintenance work needed on pipelines and canals or other district facilities to Water Superintendent or Maintenance Superintendent.
6. Assist in maintenance of gates and valves during down time by making minor repairs, for example by replacing bolts and nuts to gates and valves to keep them in proper working order.
7. Maintain the vehicle assigned to you in a good state of repair and report any required maintenance to the Water Superintendent.
8. Relay information to water users when appropriate as to shutdowns for repairs, changes in scheduling, rate changes, etc. or other conditions beyond the control of the District.
9. Inspect the District's right-of-ways and report to the Manager any encroachment on the right-of-ways in your area.
10. Assist the Water Superintendent and District Manager as may be requested.
11. Use your radio as required and inform the base station personnel when you will be unavailable for any length of time.
12. Promptly supply any requested information to the office personnel when needed.
13. Keep the area clean around the check gates and water turnout handles in your assigned territory.
14. Assure that no water user irrigates without a water ticket.
15. Perform any other duty when requested by the Water Superintendent or District Manager.

PERSONAL RESPONSIBILITIES:

1. Work co-operatively with fellow employees and water users.
2. Always use safe operating procedures and required personal protective equipment; lifting support belt, if required and other safety equipment required by the District.
3. Report all unsafe conditions to the Water Superintendent immediately.
4. Possess and maintain a valid Texas driver's license.
5. Maintain a good driving record. (An example of a bad driving record would be: (1) D.U.I. citation or (3) moving traffic violations or over (1) accident where you are at fault.)